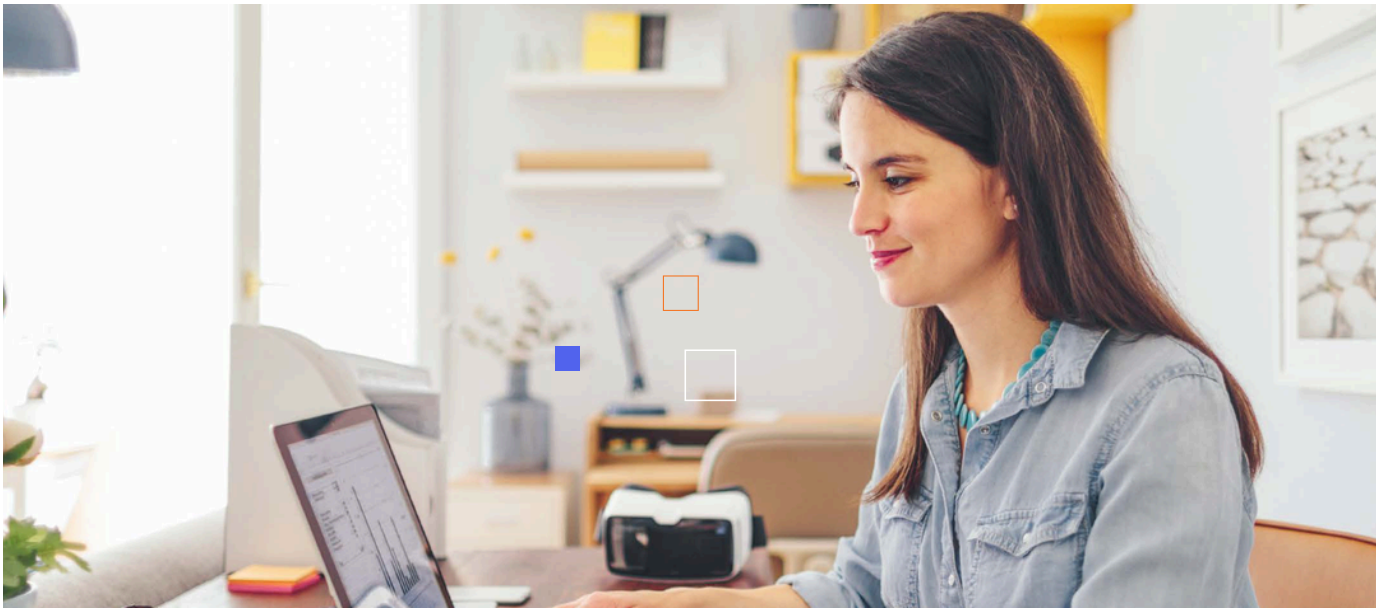


End-of-Year Tax Checklist

Complete this End-of-Year Tax Checklist to make sure you haven't missed a step or have any discrepancies and find answers to commonly asked year-end questions.

- [ ] Reconcile all four quarters of 941.
- [ ] Report all independent contractors' earnings for 1099.
- [ ] Make sure 1099 earnings are 1099 NEC Earnings and NOT Regular Earnings. And check that all 1099 workers have correct earnings/wages.
- [ ] To ensure payroll filings and tax account number(s) are correct, follow this click path in Paycor: Global Navigation > Pay > Pay Settings > Taxes
- [ ] Generate your W-2 Preview Report and access your completed tax documents online any time.
- [ ] Verify state unemployment rates and update for next year if necessary.
- [ ] Verify your mailing address for any printed W-2s.
- [ ] Confirm that all employee W-2 information is correct by verifying employee addresses, social security numbers, and legal names are correct.
- [ ] Check your tax document creation status tracker in Paycor.

Special Earnings to Report

- [ ] Third-party sick pay.
- [ ] Premiums for health and accident insurance paid by an S corporation on behalf of 2% shareholder-employees.
- [ ] Taxable cash and non-cash fringe benefits (for example, personal use of a company car).

Want more information?

Visit go.tesseon.com/year-end-2026 to learn more.

tesseon
enabled by Paycor